



COST Action FA1408
European Network for Foodborne Parasites in Europe (EURO-FBP)

**Meeting to arrange WG2 activities
in Year 3 (and Y4)
(Training Schools, Lab mapping, Guidelines)**

Meeting date: 23rd – 24th January, 2017

Meeting venue:

Institute of Food Safety, Animal health and Environment
“BIOR”

Lejupes street 3, Riga

Local host: Gunita Dekсне (Institute BIOR; gunita.deksne@bior.lv; +371 29 616 337)

Purpose of the meeting:

Main topics of the meeting will be to discuss the arrangement of possible training schools (TS) in Y3 (and Y4) and to discuss further activities (tasks) on ‘guidelines’ and ‘lab mapping and methods’. We expect to discuss the specific topics as a whole group.

Specific Topics:

1. **Arranging TSs for Y3 (and Y4)** (please refer also to the WG2 minutes from the meeting in Slovenia on the Euro-FBP webpage):
 - **TS on ‘molecular methods’:** The first TS to be organized (in Y3). A rough agenda has been already provided by Karin Troell (provided as a separate document at a later time point).
Further steps need discussion, for example: Who is going to lead the organization, who is going to host the TS, who is going to teach, what should be the main agenda, etc.
 - **TS/Video on ‘Cryptosporidium typing’:** Due to possible difficulties to find appropriate conditions to organize such a TS Rachel Chalmers suggested to produce an educational video documentation on the subject, which can be freely distributed to the interested public. In addition, ‘cryptosporidium typing’ could be a subject covered during the TS on ‘molecular methods’.
 - **TS on ‘next generation sequencing tools’:** To be organized after the TS that cover basic methods. Most likely to be organized as ‘theoretical’ TS. Similar questions apply as for the TS on ‘molecular methods’.



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2. **Guidelines for method validation and QC (sub-task 5):** This is expected to be a central outcome of WG2 (please refer to the Memorandum of Understanding for details).
3. **Lab mapping and methods (sub-tasks 1, 3, 4):** A central activity of WG2 that should be accomplished by end of Y2 (please refer to the Memorandum of Understanding for details).

Tentative Timetable:

Monday 23rd of January (day 1):

Morning:

Discussions on TSs.

Afternoon:

Discussions on Guidelines

Evening:

Group dinner at the restaurant

To be defined (but most probably at “Key to Riga”; <http://www.keytoriga.lv/en/>)

Tuesday 24th of January (day 2):

Morning:

Discussions on Lab mapping and methods

Afternoon:

Wrap-up and further discussions if needed

Lunches and coffee etc. will be provided by the hosts – please do not claim for meals for which you have not paid ☺



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Travel information

*** Please refer to the COST Vademecum for details on reimbursement claims: see pdf on this page <http://www.cost.eu/participate>

Important note: In order to be reimbursed by COST, please remember to answer the eCOST invite that will be sent to you in a separate email.

Flights

International flights to Riga (www.riga-airport.com) are available.

The airport is very close to the city centre and connected by bus and minibus (<http://www.riga-airport.com/en/main/passengers/useful-information/getting-to-the-airport/public-transport>)

Note: Air fares claims are **limited to EUR 1.200**. Air fares exceeding this require formal approval from the COST Association before the ticket is purchased by the eligible participant.

Business class airfares cannot be refunded

Local transport

Institute BIOR is located outside the city centre (10-15 min drive) and for this reason institutes transport will be organized to take the participants to the venue place.

The meeting place in Old Riga will be at the **Latviešu Strēlnieku square 1 (Latvian Riflemen square)** and two mini buses with BIOR signs will pick everybody from there.

Note: **Claims for taxi trips between 7 am and 10 pm are only eligible for reimbursement** when there is a valid reason (no local transport available). Receipt with time and date is required.



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Accommodation

The Institute BIOR has made a reservation (for two nights) at hotel “Radi un Draugi” (Mārstaļu street 3, Riga; <http://www.hotelradiundraugi.lv/en/>) (1 min walk to Strēlnieku square). A double room with breakfast will cost 50 EUR/day with breakfast included.

However there are many other hotels to choose from in Old Riga.

Note: accommodation claims limit is set to **EUR 100/per night** for a maximum of 3 nights.

For the meeting logistics etc., please confirm no later than 13th of January, 2017 your hotel reservation details (hotel and number of nights) and times of arrival to, and departure from, Riga by e-mail: gunita.deksne@bior.lv



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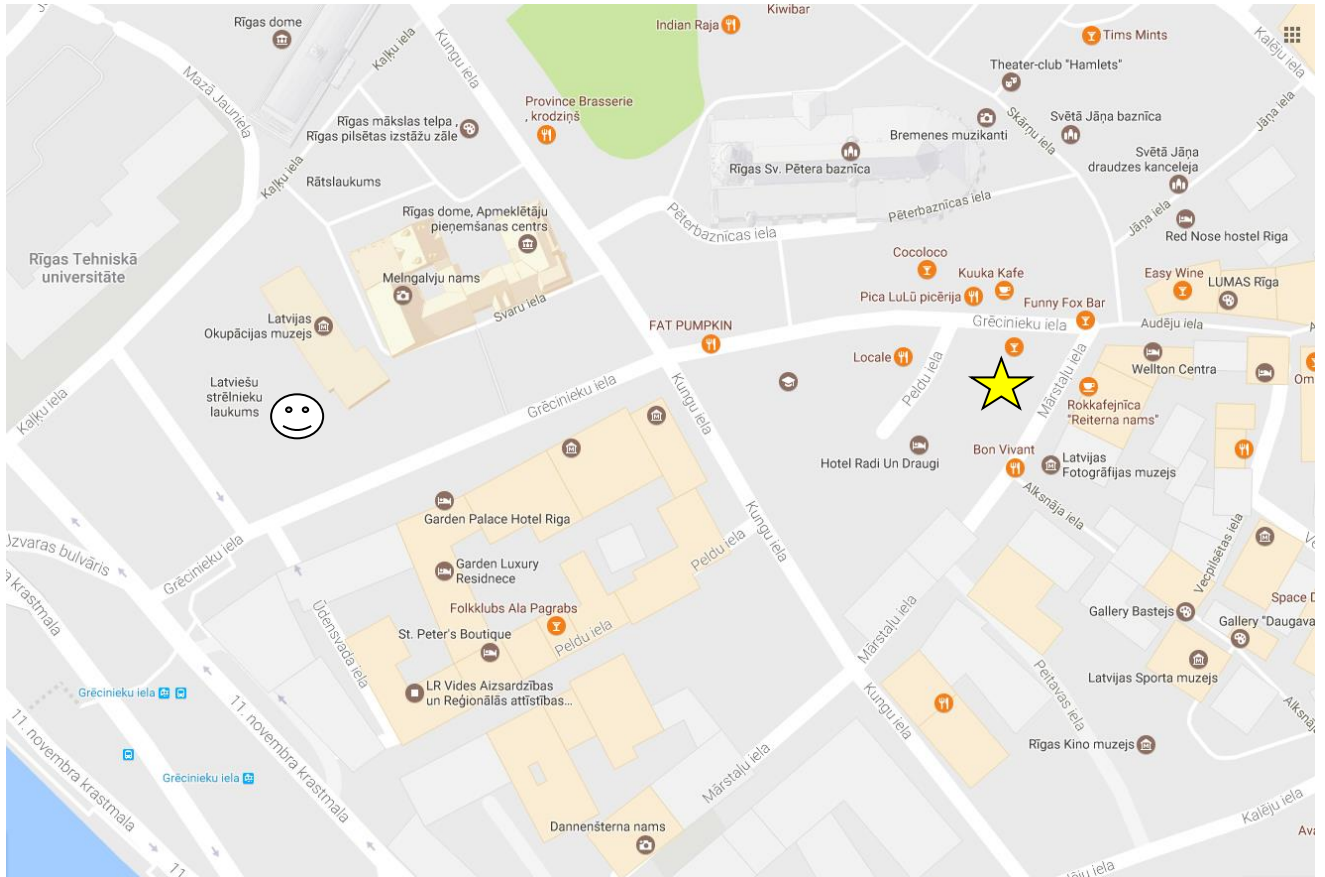


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Maps/direction:



Meeting point



Hotel "Radi un draugi" Mārstaļu street 3



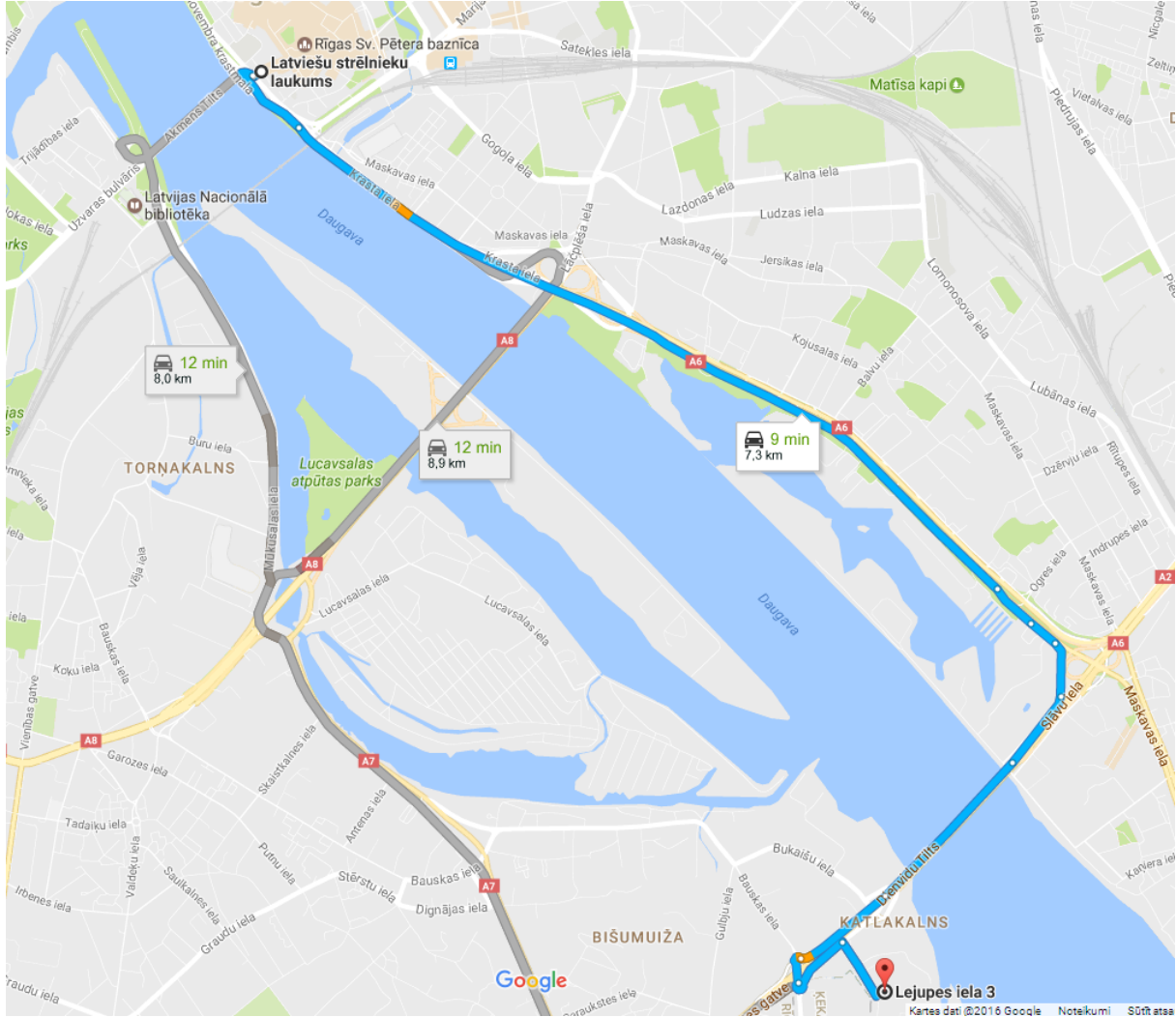
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Direction to Institute BIOR